**Layout requests / Formatting standards / Formatting requirements**

**1.NATIONAL AND INTERNATIONAL DOCTRINE**

The articles of the section “National and international doctrine” are technical-scientific papers, written by one or more authors, aiming to publicize the analytical synthesis of studies and research results, composing the main section of the Revista Brasileira de Arbitragem. For this purpose, they must be approved by the Editorial Council, observing the rules described below.

The criteria of “national” or “international” nature of the paper will be assessed not on the basis of the nationality/country of origin/practice are of the author, but in accordance with the theme.

* 1. **Structure of the text**

The doctrinal articles must have at least 10 (ten) pages and a maximum of 40 (forty) pages.

* 1. **Sequence of presentation of each paper**

a) Title, centered, bold, font Times New Roman 16, line spacing 1,5;

b) Name of the author(s), aligned to the right, bold, line spacing 1,5, followed by his/hers titulation, practice area and institution to which he/she is linked to, italic, line spacing 1,5. Maximum of 5 lines.

c) Bilingual abstract, **necessarily in Portuguese and English,** with a maximum of 250 words, consisting in the concise presentation of the text, highlighting its most relevant aspects. In case that the author do not have knowledge of the english or Portuguese languages, for the purpose of writing the abstract, the Editorial Board will be encharged of suggesting the abstract.

In the preparation of the abstract, it must:

To present the abstract anteceding the text. Write it in one single paragraph, with line spacing 1.5, without retreated paragraph.;

To write with complete phrases and not with title’s sequences;.

To use terms usually accepted and not of private use;

To express on the first phrase of the abstract the subject analyzed, placing it in the time and space, in case that the title is not explicit enough;

Preferably to use the first person singular;

To highlight the objectives, methods, results and conclusions of the work;

Remember that the abstract will be used for purposes of indexation at the online disponibilization of the Revista Brasileira de Arbitragem(Brazilian Arbitration Review), emerging the importance of choosing words that actually draw attention for the article’s content.

d) Summary in paragraph aligned with the titles and subtitles of the text.

e) Keywords are not necessary. They will be removed on the final version.

The Anex I should be used as formatting model.

**2. COMMENTED NATIONAL AND INTERNATIONAL JURISPRUDENCE (Commentaries on National and International Jurisprudence ?)**

The national or international jurisprudence commentary should be forwarded with the integral decision in the Word editor, version 6.0 or earlier, with the following particularities:

1. Title of the article, centered, bold, font Times New Roman 16, linespacing 1,5, containing keywords of the decision, Court’s name, judgment date and parties;
2. **Brief abstract of the case with some words in english, italic;**
3. Summary of the article containing I – Julgado e. II – Comentário

Inside the topic “I-Julgado” (@), its transcripted the integral decision (in the case that the decision its extremely long, it is possible to transcribe the principal parts).

Inside the topic “II-Commentary”, it is possible to make subdivisions in the case that the author understands that its necessary, but the summary will only have the two mentioned sub partitions.

1. **At the end of the commentary,** the author(s)’ name(s), right-justified, bold, linespacing of 1.5, followed by his/hers titulation, function and institution that he/she is binded, italic and linespacing 1,5.
2. The commentary should have at least 4 (four) and at maximum 20 (twenty) pages.

The Anex II should be used as formatting model.

**3. GENERAL INFORMATION SECTION**

 The General Information Section should contain the name of the information (event, new regulamentation, legislative alteration, etc.), name and commentarist titulation.

 Each informative document should have at least 2(two) and at most 20 (twenty) pages.

The Anex III should be used as formatting model.

**4.** **CLASSICS**

The Classics’ section has as purpose to pay tribute to great writings of arbitration, such as doctrinary texts or arbitral or judicial awards which has marked the evolution and consolidation of this alternative dispute resolution method.

Before the transcription of the full text of the tribute, should be done a note of 5 pages top, by a guest by the Review, in order to present that text, as such as his author.

By the end of the note, its placed the name of the introductory note’s author, left-justified and with his/hers titulation.

The first note of the original published text should be the reference to your first publication, informing the referred permission for republishing it. Such authorization could be obtained by the Editorial Board of RBA, if necessary.

The Anex IV should be used as formatting model.

**5. BOOK REVIEWS**

The review should contain the book’s title, name of the author, name and titulation of the commentarist.

The review should have at least 2 (two) and at most 5 (five) pages.

The Anex V should be used as formatting model.

**6. GENERAL OBSERVATIONS**

**6.1 Body of the text**

According to the tiles, only the initial letters of a phrase, after a final point, should be capitalized. Do not use capital letters with the purpose of highlighting.

The text must be always justified, size A4, double-spacing, borders of 2cm each size.

It must be used the text editor, version 6.0 or earlier. The font(typeface) should be Times New Roman, body 11, double spacing, 1 cm indentation at the beginning of the paragraph at the first line. It must not have spacing (paragraph breaking) between the paragraphs.

The phrases or expre